

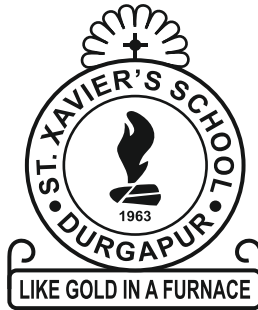
St. Xavier's School

Bidhannagar, ABL Township, Durgapur – 713 206

Established 1963

Affiliated to CISCE

A Jesuit Christian Minority Institution



Principal: Ph. : 7319404208

Email : sxsdgpprincipal@gmail.com

Website : www.sxsdgp.edu.in

Vice Principal : 7319404207

- Principal meets parents on all working days between 8:45 am to 9:45 am
- Visitors only on working Fridays: 9:45 am to 10:45 am. Other times by appointment only.

This calendar must be brought to school on all class days.

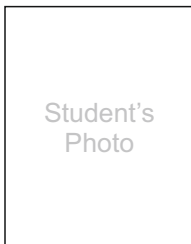
St. Xavier's School

Bidhannagar, ABL Township, Durgapur-713206

Principal : 7319404208 Vice Principal : 7319404207

STUDENT AND FAMILY DATA 2025-2026

(This form should be filled in carefully in BLOCK LETTERS by the Parent or Guardian and sent to the Class Teacher for updating Office Records)



First Name : _____ Middle Name : _____

Last Name : _____ Date of Birth (DD/MM/YY) _____

Reg. No. : _____ Class : _____ Section : _____ Roll No. : _____ House : _____

AADHAAR No. : _____ Mother Tongue : _____

Blood Group : _____ Address : _____

_____ Pin : _____

Father's Name : _____

Educational Qualification : _____

Occupation : _____

Father's Mobile No. : _____

E-mail : _____

Mother's Name : _____

Educational Qualification : _____

Occupation : _____

Mother's Mobile No. : _____

In case of Emergency, person to contact :

Name : _____ Mobile No.: _____

Physical Ailments, if any :

(Attach photo copy of medical report)

We have read the rules and regulations of the school and promise to abide by them and to see that our son also conforms to the standard required of him in conduct and studies.

Father's Signature	Mother's Signature
--------------------	--------------------

- Principal meets parents on all working days between 8:45 am to 9:45 am
- Visitors only on working Fridays: 9:45 am to 10:45 am. Other times by appointment only.
- For any change to be made in the contents of this Data form, particularly addresses and phone numbers, inform the Principal / Vice-Principal immediately.

This calendar must be brought to school on all class days.

St. Xavier's School

STUDENT AND FAMILY DATA 2025-2026

First Name : _____ Middle Name : _____

Last Name : _____ Date of Birth (DD/MM/YY) _____

Reg. No. : _____ Class : _____ Section : _____ Roll No. : _____ House : _____

Blood Group : _____ Address : _____

_____ Pin : _____

In case of Emergency, person to contact :

Name : _____ Mobile No.: _____

Physical Ailments, if any :

(Attach photo copy of medical report)

Specimen signatures of Parents/Guardians, who are responsible for signing the report cards, leave applications or remarks made by the Principal, Vice-Principal or Teachers should be given below:

(The same signatures should also be on the Information Record attached at the beginning of this diary).

Name

Signature

Relationship to the Pupil

1.

2.

VISITING HOURS

- Principal meets Parents on all working days between 8:45 am to 9:45 am.
- Visitors only on working Fridays: 9:45 am to 10:45 am. Other times by appointment only.





St. Ignatius of Loyola

Founder of the Society of Jesus

October 23rd, 1491 - July 31st, 1556

St. Ignatius of Loyola, the Founder of the Society of Jesus, was born on October 23rd, 1491. He was one of the 13 children of a family of minor nobility in northern Spain, Loyola. As a young man Ignatius was very ambitious and had dreams of becoming a great leader. In 1521, while defending the town of Pamplona against the French attack, Ignatius was struck by a cannon ball in his legs. While recuperating, Ignatius experienced a conversion. He read about the lives of the saints and Christ. This made him a devout missionary and he wanted to serve the Catholic Church. With a small group of friends, Ignatius founded the Society of Jesus in 1540. The Society soon found its niche in education. Ignatius passed away on July 31st, 1556, at the age of 64. Even before his death, his order had established 35 schools. Today, the Society of Jesus is known for its work in educating the youth around the World. Several Universities have been named after him. The Jesuits also perform many other important social works around the globe.



St. Francis Xavier, S.J.

Our Patron Saint

April 7th, 1506-December 3rd, 1552

St. Francis Xavier was born in the kingdom of Navarre, Spain on April 7, 1506. When he came of age, he was sent to study at the University of Paris where he met his friend, Peter Faber. They were highly influenced by Ignatius of Loyola, who encouraged Francis to become a priest. In 1530, Francis Xavier earned his Master's degree, and went on to teach Philosophy at the University of Paris. On August 15, 1534, Francis Xavier along with Peter Faber, and several other friends, took vows of Poverty, Chastity, and Obedience. Francis Xavier left for India in 1541, on his 35th birthday. He arrived in Goa on May 6, 1542. He travelled extensively to Malacca, Maluku Islands and Japan. He died on December 3, 1552, while he was on his way to China.

St. Xavier's School, Durgapur : A Brief History

In 1960, Mr. Bell, the then GM of Hindustan Steel Ltd, now known as Durgapur Steel Plant, requested the Jesuit provincial Fr. R Antoine SJ to establish a school in Durgapur and he offered a small plot of land. Finding it inadequate, the provincial declined the offer. Around the same time, Mother Mary Alphonsus AC, Superior of St. Teresa's Convent decided to start a convent school in Durgapur with the help of the Jesuit fathers. Fr. Van Exem, SJ, the vicar of the Church of Asansol conveyed this information to Fr. Antoine SJ. It was probably then that the idea of opening St. Xavier's School, Durgapur took shape in the mind of Fr Antoine. Due to unforeseen circumstances, matters got delayed. Simultaneously, a search was on to find an alternative site for the school. Mr. Lahiri, the General Manager of HEC later renamed as MAMC was eager to provide space for the school in his township.

The school was to start from January 1963 but the 'Chinese Aggression' and the subsequent situation delayed the start. It was decided that the school would be English medium, affiliated to the Senior Cambridge Board. It was also decided that the school would be co-ed, up to class IV but from V onwards, it would be for boys only.

Thus began, on the 1st day of May, 1963, our "event"- St. Xavier's School, Durgapur embarking on imparting quality education to its students, from a "modest" shed in the Ophthalmic Glass Project. Having had a modest beginning in a factory shed, the school was destined to become one of the premier educational institutions of the steel city.

After a few months, on the 14th of September, 1963, the school was shifted to a permanent single storey primary school building in MAMC Township, near the CD quarters. Fr Dubois along with Fr A. Crasta SJ began to pioneer the project.

In mid 1964, M L Donnelly, Deputy Managing Director of ACC, Vicker, Babcock Ltd, now known as General Electric contacted the then Jesuit Provincial, Fr. A. Wautier, SJ with a proposal of ten acres of land for a school run by the Jesuit fathers.

This time everything went on smoothly and on 18th February, 1966, the foundation stone of the present building was laid by Dr. Dharamsey M Khatau, Chairman AVB Ltd.

In January, 1967, St. Xavier's School was relocated from the MAMC Primary School building to its new and permanent location.

In 1964 due to a growing demand, another Primary School for the children of Durgapur Steel Plant Township had been opened, which was to be overlooked

by a Prefect along with the Headmaster of the main St. Xavier's School, Durgapur. This branch of school also had its own history of moving from place to place. It started in 'Tagore House' in 1964, then shifted to a new Primary building on Lala Lajpat Rai Road and finally to Mirabai Road in 1971. On the expiry of the 30 years lease in 2001 and after a grace period of 5 years, the Jesuit Fathers decided to move out of DSP Township.

So, in 2004, the construction of the new building began in the main campus and the Primary Section at Mirabai Road was shifted to the new building in 2006.

The school celebrated its Silver Jubilee in 1988 under the supervision of the then head master Fr. A. Wavreil, SJ and the Golden Jubilee was celebrated in 2013, under the able guidance of the then Headmaster Fr. M.S. Arockiasamy, SJ.

The golden jubilee celebration was a landmark event in the history of the school. Even as each of us in the family exulted in the feeling of pride and fulfilment, we also realized that it would not be enough to bask in the glory of the past 50 years – rather it was already time to draw the roadmap for the next 50.

In keeping with changing times, shortly after, the school made its transition from the manual to the digital.

Jesuit education envisages a holistic approach to education: hence, carrying forward the age-old adage of "a healthy mind in a healthy body", the school saw the introduction of yoga as a part of the Physical Education curriculum. Not only this, a highly specialized gym was also set up not only for the use of the senior students, but also for all the faculty members of the school.

We here at SXS Durgapur believe that every child is unique and therefore very special. The school recognizes and nurtures individual talents and offers children a platform to express themselves. Keeping this in mind, a special thrust was given to this aspect by forming various clubs: the Nature Club, the Debating Club etc. This gave ample scope to students to express themselves in their own fields of excellence.

The setting up of the Geography Lab in the year 2014-15 was also a great moment of pride in the history of the school.

The turn of the decade saw the entire world in the grip of a deadly pandemic. The school geared up to take requisite steps to go online. In the face of unforeseen hurdles, our erstwhile Principal successfully launched the online mode of learning.

Over the decades, the school football ground had lost its green luster and had become barren and dusty. The untiring efforts of Rev. Fr. Zenith William in collaboration with the West Bengal Forest Department, ultimately bore fruit, and we now have a lush green sprawling field once again. Located just beside the school gymnasium, is a fun-filled Children's Park for the Primary Section. It is a brain child of the present Principal Fr. Zenith William.

Another landmark achievement has been the introduction of the Nursery section in 2023, under the aegis of our Principal, Rev. Fr. Zenith William. The idea behind this is to take the saying 'Catch them Young' – It is a strong belief that the longer the time a child spends within the portals of this institution, the better an individual he emerges.

The school has a long history of academic achievement, with many of its students going on to study at some of the best universities in India and abroad.

Over the years, St. Xavier's School has also been involved in various social and cultural activities. The school has organized many educational tours and excursions, as well as sports and cultural events. It has also been actively involved in community service and social outreach programs.

Today, St. Xavier's School, Durgapur, is considered one of the best schools in the region, providing its students with quality education, a supportive environment, and opportunities to excel in various fields. The school continues to build on its legacy of academic excellence and social engagement, shaping the next generation of leaders who will contribute to the growth and development of the region and the country as a whole.

The school completed its 60 years of Human Excellence and Academic Achievement on 1st May, 2023. The Diamond Jubilee celebrations were held from 28th January, 2024 to 31st January, 2024 under flagship of Fr. Zenith William.

A PLEDGE TO THE NATION

India is my country.
All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied
heritage. I shall always strive to be worthy of it.
I shall give my parents, teachers and all elders
respect and treat everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well being and prosperity alone lies my happiness.

THE NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he,
Bharata bhagya vidhata,
Punjab, Sindhu, Gujarat, Maratha,
Dravida, Utkala, Banga,
Vindhya, Himachala, Yamuna, Ganga,
Uchhala Jaladhi taranga,
Taba subha namey jage,
Taba subha ashish maange,
Gahe taba jaya gatha.
Jana gana mangala dayaka jaya he,
Bharata bhagya vidhata,
Jaya he, Jaya he, Jaya he,
Jaya, Jaya, Jaya, Jaya he.

OPENING PRAYER

O God,

Help me become a hero—

One who executes both spiritual and physical feats;

One who gives himself up to be a part of something greater;

One who departs on a journey and returns changed.

Help me to emphasize the magis—

One who does his best in every area;

One who strives to be great in all aspects of his life.

Help me become a person with and for others —

One who respects himself as well as others;

One who performs deeds not only for himself, but also for others

Help me become a leader—

One who persuades others to do the right thing;

One who guides others through action, not talk.

We pray to you for help, St. Xavier.

Amen

Concluding Prayer

O God!

I thank you for all your wonderful blessings.

I thank you for life, health and protection from harm.

I thank you for all the good things, and the happiness that has come to me through my home, especially my parents, my school and my teachers, my school mates and all those who love me.

I am truly sorry that I so often take these blessings as though they were due to me.

Please give me the courage and love I need.

Be with us Oh Lord on our way home.

St. Xavier, Pray for us.

THE SCHOOL ANTHEM

Chorus1: St. Xavier's our second home
Like gold in a furnace gleam.

Chorus2: Our peace haven in Durgapur
Fruit of Inigo's dream.

1. Where the tree-tops smile and sway
In the caress of bright sun
And the ambience fresh and gay
Spirit of love matches none.
We shall answer without fear
Both great and small
When your name rings loud and clear
Like a clarion call.

2. In this home of freedom, joy Learn
as we share and play
Blue sky above, green below
You seem new everyday.
We shall answer without fear
Both great and small
When your name rings loud and clear
Like a clarion call

THE LORD'S PRAYER

Our Father in heaven,
Holy be Your name,
Your kingdom come,
Your will be done
On earth as it is in heaven.
Give us today our daily bread,
Forgive us our sins,
As we forgive those Who
sin against us.
Do not bring us to the test
But deliver us from evil.

Amen

Prayer Before Studies

O God, who are Truth and the Origin of all knowledge,
bless our studies which we consecrate to You.
Enlighten our minds, strengthen our memories,
And direct our wills towards what is right.
Grant us to seek Truth always and make us truly wise!

Night Prayer

Thank You, God, for all the favours you have granted me;
You have sent me into this world with Your assignment,
You have given me talents,
To use for Your service and honor, and the good of others.
Now the day is gone and I bring You my work;
Let me examine it with your eyes, without excuse.

Take and Receive

Take and receive, O Lord, my liberty
Take all my will, my mind, my memory.
Do Thou direct and govern all and sway,
Do what Thou wilt; command and I obey,

Only Thy grace and love on me bestow;
Possessing these, all riches I forego (2)

All things I hold, and all I own are Thine
Thine was the gift, to Thee I all resign.

- Prayer of St. Ignatius Loyola

GOD'S LOVE IS WONDERFUL

God's love is so wonderful (3) O wonderful love,

So high, you can't get over it,
So deep, you can't get under it,
So wide, you can't get around it,
O wonderful, love!

PRAISE HIM-PRAISE HIM

Praise Him, Praise Him
Praise Him in the morning
Praise Him in the noon time
Praise Him, praise Him,
Praise Him when the sun goes down,

Love Him....
Thank Him...
Serve Him....

O Give Thanks to the Lord

Chorus : O give thanks to the Lord for He is good (3) Yes,
eternal is His love!

1. I will sing to my God never ceasing,
All my life, I will tell of His wonders,
He's the maker of all earth and heaven,
Of the Ocean, the seas and all they hold!
2. The Almighty is faithful forever,
He is just to the poor and the outraged,
It is He who gives bread to the hungry,
Who delivers the captives from their chains!

Bless the Lord oh my soul

Bless the Lord oh my soul, Oh my soul
Worship His Holy name
Sing like never before Oh my soul
I'll worship Your Holy name

1. The sun comes up It's a new day dawning
It's time to sing your song again
Whatever may pass and whatever lies before me
Let me be singing when the evening comes
2. You're rich in love, and you're slow to anger
Your name is great, and your heart is kind
For all your goodness I will keep on singing
Ten thousand reasons for my heart to find

Give me Oil in my Lamp

1. Give me oil in my lamp, keep me burning, burning, burning
Give me oil in my lamp, I pray, Alleluia
Give me oil in my lamp, keep me burning, burning, burning
Keep me burning till the end of Day!

Chorus:

C'mon and Sing Hosanna, sing Hosanna,
Sing Hosanna to the King of Kings!
C'mon and sing Hosanna, sing Hosanna
Sing Hosanna to the King!

2. Give me love in my heart, keep me loving...
3. Give me hope in my heart, keep me hoping...

BIND US TOGETHER, LORD

Bind us together Lord
Bind us together with cords
That cannot be broken,
Bind us together, Lord
Bind us together.
Bind us together with love.

There is only one God
There is only one King
There is only one Body
That is why I sing.

We are gathering together unto Him

We are gathering together unto Him (2)
Unto Him shall the gathering of the people be,
We are gathering together unto Him.

We are sharing together....
We are praising together....
We are serving together....

Like a sunflower

Like a sunflower that follows
Every movement of the sun,
So I turn towards you, to follow you my God.

In simplicity, charity I follow (2) Like a...
In simplicity, honesty I follow (2) Like a...
In simplicity, fidelity I follow (2) Like a...

WE SHALL OVERCOME

We shall overcome
We shall overcome
We shall overcome someday,
Oh deep in my heart I do believe
We shall overcome someday.

We shall live in peace...

Truth will make us free,

We'll walk hand in hand.

Prayer for Peace

Lord we pray for golden peace, peace all over the land
Where all men dwell in liberty, walking hand in hand...

Banish fear and ignorance, hunger thirst and pain
Banish hate and poverty;
Let no one live in vain. (2)

Keep us all for ever more, one in love and grace,
Wipe away all war and strife,
Give freedom to each race. (2)

Let Your Justice reign supreme and
Righteousness be done Let Goodness rule the Hearts of all,
Evil be overcome. (2)

I KNEEL AND PRAY TO YOU

When I feel worried, to whom shall I go? (2)
You comfort me O my Lord
I kneel and pray to you (2)

When I feel tired, to whom shall I go? (2)
You give me rest O my Lord
I kneel and pray to you (2)

When I feel sad, to whom shall I go? (2)
You give me joy O my Lord
I kneel and pray to you (2)

When I feel sick, to whom shall I go? (2)
You heal me O my Lord
I kneel and pray to you (2)

When I feel oppressed, to whom shall I go? (2)
You defend me O my Lord
I kneel and pray to you (2)

When I feel lost, to whom shall I go? (2)
You guide me O my Lord
I kneel and pray to you (2)

FOOTSTEPS WALKING WITH ME

Footsteps walking with me
Footsteps I cannot see
But every move I make
And every step I take
I know they're there with me

They walk with me all the way
Beside me day by day

Through good and bad
Through happy and sad
Those footsteps won't go away

I'll never walk in life alone
There'll always be someone there
I know He won't let me down
He's with me everywhere

The special things in life I've done
Have been through Him and His love
I've been blessed in so many ways
Thanks to the Lord above

Footsteps walking with me
Footsteps I cannot see
But every move I make
And every step I take
I know they're there with me

They walk with me all the way
Beside me day by day
Through good and bad
Through happy and sad
Those footsteps won't go away

I think that my life's been planned
By the one who's guiding me
When I'm led by the hand
Of someone I can't see

I'm not always sure where to go
That's when I follow his lead
I know that the pathway that He shows
Will help me to succeed

Footsteps walking with me (footsteps walking)
Footsteps I cannot see (I cannot see)

But every move I make
And every step I take
I know they're there with me

They walk with me all the way
Beside me day by day (day by day)
Through good and bad
Through happy and sad
Those footsteps won't go away

Through good and bad
Through happy and sad
By my side they will stay

IT'S A GIFT TO YOU

Everything I am
Everything I am
Everything I'll be
Everything I'll be
I give it to you Lord
I give it to you Lord
And do it thankfully
thankfully

Every song I sing
Every praise I bring
Everything I do

Is a gift to you

Everything I have
Everything I have
All you've given me
All you've given me
I give it to you Lord

I give it to you Lord
And do it thankfully
thankfully

Every song I sing
Every praise I bring
everything I do
Is a gift to you

Everything I am
Everything I am
Everything I'll be
Everything I'll be
I give it to you Lord
I give it to you Lord
And do it thankfully
thankfully

Every song I sing
Every praise I bring
everything I do
Is a gift to you

Where the mind is without fear

Where the mind is without fear and the head is held high,
Into that heaven of freedom, my Father, let my country awake!

Where knowledge is free....
Where the world has not been broken up into fragments
by narrow domestic walls...
Where words come out from the depth of truth...
Where tireless striving stretches its arms
towards perfection...
Where the clear stream of reason has not lost its way
Into the dreary deserts and of dead habit...
Where the mind is led forward by thee
Into ever-widening thought and action...

– Rabindranath Tagore

All things bright and beautiful

All things bright and beautiful,
All creatures great and small,
All things wise and wonderful:
The Lord God made them all.
Each little flow'r that opens,
Each little bird that' sings,
He made their glowing colours,
He made their tiny wings.
The purple-headed mountains,
The river running by,
The sunset and the morning
That brightens up the sky.
The cold wind in the winter,
The peasant summer sun,
The ripe fruits in the garden,
He made them everyone.

Make me a channel of your peace

Make me a channel of your peace
Where there is hatred let me bring your love
Where there is injury, your pardon Lord
And where there's doubt true faith in you.
 Oh master grant that I may never seek
 So much to be consoled as to console
 To be understood as to understand
 To be loved as to love with all my soul
Make me a channel of your peace
Where there is despair in life let me bring hope
Where there is darkness only light
And where there's sadness ever joy

Make me a channel of your peace
It is in pardoning that we are pardoned
It is in giving to all man that we receive
And in dying that we are born to eternal life.

Every tiny star that twinkles in the night sky

Every tiny star that twinkles in the night sky
Every drop of Morning dew
Every spark of fire blazing in the furnace
Every captivating view
Every rainbow in the sky every pretty butterfly
Tells the fascinating news to those who dare to hope...

 And the message is God still loves the world,
 God still, still loves the world
 So throw your life into his hands,
 Day by day discern his plans
 God is passionately busy loving you and me.

Every ocean wave that breaks upon the seashore
Every stalk of golden wheat
Every silver stream that gushes down the mountains
Every drop of honey sweet
Every eagle flying high every worm that wriggles by
Tells the fascinating news to those who dare to hope...

In his time

In his time in his time
He makes all things beautiful in his time
Lord, please show me every day
As you're teaching me your way
That you do just what you say in your time

In your time in your time
You make all things beautiful in your time
Lord, my life to you I bring
May each song I have to sing
Be to you a lovely thing in your time

- Diane Ball

Just like a child

Just like a child, who trusts his father dear
And who delights, to feel his presence near.
Just like a child, whose mind has not a doubt
And whose heart is never proud.

Here I come, O Lord
Here I come just like a child
Here I come, O Lord
Here I come just like a child

Just like a child, so weak he cannot stand
But who holds firm and tight his mother's hand
Just like a child, who sings in bright daylight Fearing not the
long dark night.

Just like a child that guilty deeds oppress
With mind and heart in troubles and distress
Who throws himself into his mother's arms
Sure She'll free him from all qualms.

You are with me wherever I go

You are with me wherever I go
Every moment your life in me flows
You're always there, close by my side
You are there, O Lord both day and night

1. You were with me in my mother's womb
You were with me in my days of gloom
You helped me stand against all odds.
And you fill me with your strength O Lord
2. In times of sorrow in times of grief
You gave me hope, strengthened my belief
When I did fall and was in pain
Lord you set me on my feet again.

You raise me up

When I am down and oh my soul, so weary;
When troubles come and my heart burdened be;
Then, I am still and wait here in the silence,
Until you come and sit a while with me.

You raise me up, so I can stand on mountains;
You raise me up, to walk on stormy seas;
I am strong, when I am on your shoulders;
You raise me up... To more than I can be.

There is no life- no life without its hunger;
Each restless heart beats so imperfectly;
But when you come and I am filled with wonder,
Sometimes, I think I glimpse eternity.

March of St. Ignatius

Noble Knight, leader of a brave array
Lead us on, O lead us on
We will fight neath thy sway (2)
What tho' foes gather near, we don't fear (2)
We'll not shun, we'll not quit this our noble career.

We will fight ever true to death to thee:
true to God to faith and thee, true to thee.

Lead us on gallantly, ever on valiantly
'Neath thy banner to fight
for the Church and its right.
All for God's own greater glory is our cry,
our battle cry!
Not for gain, nor in vain is our strife in this life;
but for God who is our king
all to him our hearts we bring.

Growing stronger and stronger
as fighting lasts longer
and purer and purer
to make heaven surer
with crosses and trials
and many denials - we'll fight!

But to die
loyal and true to our king who doth reign on high!
Ignatius lead us on - till we die!!

Hymn to St. Francis Xavier

You came from Spain and sailed the seas,
A humble man who loved the poor
You travelled far and wide in peace,
Bringing joy to one and all.

CHORUS:

St. Francis Xavier, with cross in hand,
Guide us to Jesus and be our friend.
O, teach us how to love our fellowmen,
You bring us closer to the Son of Man.

You built the Church in many lands,
The Word of God we learnt through you
You shared with us the love of God,
For our sins He gave his life.

Your life has taught us that we are free,
To work for God with dignity
We pray, dear Francis, that every day,
We love each other in every way.

PROSPECTUS

GENERAL STATEMENT OF OBJECTIVES

The Society of Jesus, a Christian Religious Order founded by St. Ignatius of Loyola in 1540, has been active in the field of education throughout the world since its origin. The Society of Jesus is responsible, in about 100 countries, for many institutions of all types: from Universities to Primary Schools. In India, about 3,24,500 young people belonging to every social class, community, and linguistic group are being educated, through the medium of English and nine regional languages. These institutions are part of the Catholic Church's effort to share in the country's educational undertaking. This effort, while being particularly responsible towards the Christian community, has always been at the service of the whole nation.

Jesuit education is inspired by the vision of a human person drawn from the life and teachings of Jesus Christ. It is also based on the principles of character formation elaborated by Ignatius Loyola, the founder of the Jesuit Order. This Vision and these principles give the Jesuit institution a specific character and set before their staff and students, high ideals of achievement and service towards which they are continually invited to strive.

Jesuit education thus, aims at the integral and personal formation of the young. To accomplish this, special efforts are made:

- To help the students become mature, spiritually-oriented, men and women of character;
- to encourage them continuously to strive after excellence in every field;
- to value and judiciously use their freedom;
- to be clear and firm on principles, and courageous in action;
- to be unselfish in the service of their fellowmen, and
- to become agents of the much-needed social change in our country.

The Jesuit School thus aims at making its own contribution towards a radical transformation of present-day social conditions, so that principles of social justice, equality of opportunity, genuine freedom, respect for religious and moral values, enshrined in the Constitution of India, may prevail, and the possibility of living a fully human existence may be opened before all.

(Statement by Jesuit Education Association of India, an umbrella body of all the Jesuit Institutions in India)

KOLKATA JESUITS' VISION FOR SECONDARY EDUCATION

In the context of the emerging social, economic, political and cultural changes and in the light of the values of the Gospel and the Ignatian Magis, the Jesuits of Calcutta Province in secondary education are called to help transform the constituent members of the learning community, teachers, students, parents and all helping hands, into persons of competence, conscience, compassion, character and faith, deeply convinced of each other's role and personal involvement in building a better community.

Goals set to realize the above vision

- 1 To provide our students an integral formation.
- 2 To make our students agents of social change.
- 3 To enable our students to become men and women of action and reflection, rooted firmly in and inspired by the values of human dignity, equality, social justice and secularism.
- 4 To create in the students a sense of compassion for the weak and the powerless in society, love for all living creatures and concern for the environment.
- 5 To encourage the students to do their best in curricular and co-curricular programmes leading towards personal growth and transformation.
- 6 To foster in them skills to live and work in harmony with those who differ from them in religion, caste, language, ethnicity, etc., and in case of conflicts, to resolve or manage them constructively.
- 7 To form them into spiritual leaders with a social conscience and with a sense of global solidarity.
- 8 To promote deeper bonding among the staff with a common mission.
- 9 To reach out to parents and to share with them our vision of education.



भारत सरकार

राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग
GOVERNMENT OF INDIA
NATIONAL COMMISSION FOR MINORITY EDUCATIONAL
INSTITUTIONS

प्रथम तल, जीवन तारा भवन, ५, संसद मार्ग,
पटेल चौक, नई दिल्ली - ११०००१

F. No. 692 OF 2006-14953

1st Floor, Jeevan Tara Building, 5, Sansad Marg,
Patel Chowk, New Delhi-110001

Dated.....

DECEMBER 14, 2006

ON CONSIDERATION OF THE DOCUMENTARY EVIDENCE PRODUCED BEFORE THE COMMISSION, THE COMMISSION IS SATISFIED THAT ST. XAVIER'S SCHOOL, BIDHAN NAGAR, P.O. ABL TOWNSHIP, DURGAPUR MANAGED BY THE CATHOLIC MISSION OF WESTERN BENGAL, 30 PARK STREET, CALCUTTA EXCLUSIVELY IS A MINORITY EDUCATIONAL INSTITUTION WITHIN THE MEANING OF SECTION 2 (g) OF THE NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS ACT 2004. CONSEQUENTLY, IT IS HEREBY DECLARED THAT THE AFORESAID SCHOOL IS A MINORITY EDUCATIONAL INSTITUTION COVERED UNDER ARTICLE 30 OF THE CONSTITUTION OF INDIA.

GIVEN UNDER MY HAND AND THE SEAL OF THE COMMISSION.



(R. RENGANATH)
SECRETARY

सचिव/Secretary

राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग

NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUT

भारत सरकार, नई दिल्ली

GENERAL INFORMATION

St. Xavier's School, Durgapur, an English Medium Catholic School, was established by the Jesuit Fathers in 1963 with the sole and exclusive objective and purpose of educating the youth. It is a Christian Unaided Minority School. The School is situated in Bidhannagar, Durgapur-713206.

Besides the teaching and learning of academic subjects, personal care is taken to form the character of the pupils, to inspire them with a love for religion and morality, to help them become agents of social change in the country, to train them to be gentlemen and to acquire habits of cleanliness and order and to finally prepare them to be good and loyal citizens of India.

ADMISSION, WITHDRAWAL & TRANSFER

- Application for admission in Primary and Secondary Sections must be made to the Principal only.
- Regular admission is to the Nursery section only. A boy should be 3½ years old for admission to Nursery.
- Application forms for admission will be available on the dates announced on the school notice board in due time. Detailed procedure and rules of admission will also be posted on the school notice board.
- A candidate who has previously attended another school must produce a Transfer Certificate if admission is sought to higher classes, that is, above Nursery.
- If provisional admission is granted, parents will have to (i) fill in the admission form, (ii) pay the admission fee, (iii) submit documentary evidence (one hospital certificate and one certificate of civil registration) of the declared date of birth of the boy which there after will not be changed, (iv) Submit an official documentary evidence of residential address. Failure to do any of the above or any discrepancy in the information provided would lead to cancellation of the admission even at a later stage.
- The Principal's decision is final in all matters of Admission.
- The school session is from April to March and consists of two terms.
- Before withdrawing a student from the school one full calendar month's notice in writing must be given to the Principal by the guardian.
- Transfer Certificates will be issued only after all dues are paid in full.

TRANSPORT

The school does not provide transport. Parents/ Guardians should arrange for their wards only those vehicles which conform to the norms set by the R.T.O.

AFFILIATION & COURSES OF TRAINING:

1. The school is affiliated to the Council for the Indian School Certificate Examination, New Delhi. It prepares candidates for the Indian Certificate of Secondary Education (ICSE) Examination.

2. SUBJECTS OF THE ICSE EXAMINATION:

COMPULSORY INTERNAL EXAMINATION

Candidates for the ICSE examination will be required to have completed satisfactorily the following courses:

- a) Third Language Hindi/ Bengali from at least Class V to VIII
- b) Art
- c) Physical Education
- d) Education in moral and spiritual values
- e) Socially Useful Productive Work and Community Service (SUPW).

3. COMPULSORY SUBJECTS OF EXAMINATION AT THE END OF CLASSES IX-X:

I) External (Class X) and Internal (Class IX) Exams

Part I: One Written Paper (80 marks) : External

Part II: Project Work (20 marks) : Internal

- a) English
- b) Second Language (Hindi/ Bengali)
- c) History & Civics
- d) Geography
- e) Mathematics
- f) Science (Physics, Chemistry & Biology)
- g) Computer Applications/ Physical Education

II) Internal Examinations (Classes IX & X)

Socially Useful Productive Work and Community Service (SUPW)

SCHOOL UNIFORM

On all days : Black shoes only

On P.T. class days : House T-Shirts and white canvas shoes.

In Winter : Grey sweaters/ Blazers (deep blue).

Pants : Super Ambition DI x 58/ S. Kumar's grey, shade 178

Shirts : Mittal French Cotton/ Duratex white, shade 01

T-Shirts, Monogram, Belt & Tie : to be bought only from the School office.

Approved shops:

- Jagannath Bastralaya, Mamra Bazaar (Mobile No. 9434648138)
- Harekrishna Stores, Bidhannagar & Benachity (Mobile No. 9126043161)

SCHOOL TIMINGS

Nursery	:	08:10 am to 12:15 pm
K.G. to Class 2	:	08:10 am to 12:50 pm
Classes 3 to 10	:	08:10 am to 01:30 pm.

TIFFIN BREAK

Nursery to Class 4	:	10:20 a.m. to 10:50 a.m.
Classes 5 to 10	:	11:00 a.m. to 11:30 a.m.

Saturday is the usual weekly holiday unless otherwise specified in the calendar. However, classes IX & X have their Science Practicals on Saturdays.

Other Fees

Transfer Certificate	:	₹ 250.00
Age/ Academic Certificate	:	₹ 30.00

1. Fees once paid will not be REFUNDED under any circumstance.

2. The School fees cover one academic year of 12 months. No reduction is made for holidays or broken periods. Pupils are liable to be charged full fees as long as their names have not been struck off the rolls.

FINE

Defaulters will have to pay a fine of Rs.100/- for every month, on a cumulative basis.

ST. XAVIER'S SCHOOL, DURGAPUR

SCHOOL FEES STRUCTURE FOR THE SESSION 2025-26

For payment of fees log on to : www.sxsdgp.edu.in

SESSION FEES 2025-26

DUE DATE:30-06-2025

CLASS	Nursery	KG	I & II	III & IV	V	VI, VII & VIII	IX	X
Library	210	210	210	210	210	210	210	210
Games	120	120	120	120	120	120	120	120
Stationery(TQ Fees)	60	60	60	60	60	60	60	60
Exam Papers	60	60	60	85	85	105	105	95
Electricity	315	315	315	315	315	315	315	315
Water	25	25	25	25	25	25	25	25
Municipal & Others	210	210	210	210	210	210	210	210
Calendar Fees	90	90	90	90	90	90	90	90
Science Lab.	0	0	0	0	0	0	650	650
Social Activities	110	110	110	110	110	110	110	110
Belt	70	0	0	0	0	0	0	0
Tie	90	0	0	0	0	0	0	0
Identity Cards	40	40	40	40	40	40	40	40
Computer Fees	0	0	0	600	1100	1100	1100	1100
Development Fees	0	0	1300	1300	1300	1300	1300	1300
Special Day Fees	300	300	300	300	300	300	300	300
Students T-Shirt Fees	330	0	0	0	0	0	0	0
Late Fine								
TOTAL AMOUNT	2030	1540	2840	3465	3965	3985	4635	4625

Note:

1. Computer fees will not be applicable for Classes 9 & 10 Students who is opting for Physical Education.
2. Classes 9 & 10: Registration Fee for class 9 & ICSE Exam Fee for class 10 to be announced later.

MONTHLY FEES FOR THE SESSION 2025-26

MONTHLY FEES	CLASS	Tuition Fee	Main. Fee	S.R.B.F.	Late Fine	Total Amount	DUE DATE
APRIL FEES - 2025	Nursery TO 10	2945	90	135	0	3170	31-05-2025
MAY FEES - 2025	Nursery TO 10	2945	90	135	0	3170	30-06-2025
JUNE FEES - 2025	Nursery TO 10	2945	90	135	0	3170	31-07-2025
JULY FEES - 2025	Nursery TO 10	2945	90	135	0	3170	31-08-2025
AUGUST FEES - 2025	Nursery TO 10	2945	90	135	0	3170	30-09-2025
SEPTEMBER FEES - 2025	Nursery TO 10	2945	90	135	0	3170	31-10-2025
OCTOBER FEES - 2025	Nursery TO 10	2945	90	135	0	3170	30-11-2025
NOVEMBER FEES - 2025	Nursery TO 10	2945	90	135	0	3170	31-12-2025
DECEMBER FEES - 2025	Nursery TO 10	2945	90	135	0	3170	31-01-2026
JANUARY FEES - 2026	Nursery TO 10	2945	90	135	0	3170	31-01-2026
FEBRUARY FEES - 2026	Nursery TO 10	2945	90	135	0	3170	28-02-2026
MARCH FEES - 2026	Nursery TO 10	2945	90	135	0	3170	28-02-2026

RULES OF THE SCHOOL

GENERAL

1. A high degree of discipline is expected from the students.
2. Regular attendance and punctuality should be maintained.
3. Teachers and all members of the staff are to be respected at all times. Students are expected to behave in a proper and polite manner.
4. Parents/ Guardians are expected to show great interest in the progress of their wards.
5. No student is allowed to leave the School premises earlier than the scheduled leaving hours.
6. No book, magazine or newspaper of objectionable nature shall be brought to School.
7. Pupils are not permitted to wear expensive watches/ gold jewellery or to bring Mobile Phones and other expensive objects to school. The school declines any responsibility for articles lost or damaged in the school.
8. The use of used cold drink bottles is discouraged.
9. Parents/ guardians are not permitted to visit the classrooms or interview the teachers during class hours or meet their sons/ wards during the break, except with the permission of the Principal/ Vice Principal concerned.
10. Parents / Guardians are allowed to meet the Teachers to discuss the performance of their wards on Wednesdays.
11. If any student wants to give a token birthday gift he should give it to the students of his own class only and the cost of the gift shall not exceed Rs. 5/-. No special sweets or gift for the teachers.
12. Parents should inform the School Authorities if their ward is suffering from any serious illness (e.g. heart disorder or epilepsy) chronic ailment, physical handicap or sensory defect.
13. Students are strictly forbidden to take Private Tuition from our school teachers/ staff.
14. Any change in address/ telephone number/ guardian status must be

communicated in writing to the Principal for necessary change in the records.

15. Non-veg food of any kind, particularly items of chicken/ mutton are strictly prohibited.

ABSENCE

16. Students who have been absent from class must have the reason for the absence entered in the 'Regularity Record'. After recovery from an infectious or contagious disease a medical certificate must be produced stating explicitly that the student is fit to attend the school. In case of illness exceeding 2 days the medical prescription must be produced.

17. To be admitted to class those who have been absent and those who come late should show the teacher-in-charge their 'Regularity Record', duly signed/ counter signed by the Principal/ Vice Principal.

18. Parents shall write in the Regularity Record the reason for the student's absence briefly and legibly with the parent's full signature. Date/s of absence should be written accurately and clearly without any overwriting. 'Out of station' is an invalid reason for students. A more specific description is required.

19. Prior Permission of Principal/ Vice Principal is required for taking leave for more than two days. Planned holidays cannot be taken.

20. Prior Permission is required to attend special functions or social events and for leave before or after any long holidays.

21. A pupil who misses a written assignment/ test will not be allowed to appear for the same at a later date. No guardian shall approach the teachers for re-test. If the absence is justified, the matter will be taken into account when deciding promotion. Parents are, therefore, requested not to send to school their wards who are ill or recovering from an illness.

22. The quarantine period prescribed by national or international health authorities (e.g. World Health Organization) is to be followed strictly for chicken pox (21 days), mumps, measles, corona and other contagious diseases.

DISCIPLINE

23. Every student must develop strong work habits and independent learning skills. Boys must prepare their daily lessons at home, revise the subject taught each day, and complete their assignments, projects and homework in time.

24. Boys should not stay in their classrooms or in the corridors outside class hours. At the second bell silence is to be kept. Strict silence has to be maintained between change of teachers.

25. Students must have proper haircut and wear clean and proper School uniform. Otherwise, they will not be allowed to attend classes. Boys must come to School in PT Uniform on the days they have P.T.

26. Boys should keep the campus and the classrooms clean by not littering food / waste materials. Plastic/ Polythene packets/ pouches are strictly forbidden.

27. Boys are supervised in the campus during the working hours, from 7:30 am to 1:30 pm. Staff will not be available after 2:00 pm.

28. On their way to and from school all boys are expected to behave in a gentlemanly manner.

29. 75% of attendance in classes 9-10 is required to appear for ICSE.

30. No student should lay hands on another student. Throwing stones, sand, water bottles etc., and beating up another student and other such acts of violence are strictly prohibited. As a result of fighting or violence, if the injured boy is bleeding or part of his body is swollen, the one who caused it is liable to come under strict disciplinary action including expulsion from school, depending on the seriousness of the injury. Students must refrain from using abusive language.

31. To prevent injury to the students as a result of unorganized games before class hours and during the tiffin break, students are not to bring to School any sport item, like cricket bats, cricket balls (hard and soft), football, etc. The School will provide games items to the students as and when required.

32. Students whose conduct is improper to the moral tone of the school or incompatible with overall discipline are liable to be dismissed. Forgery, tampering with marks, stealing, cheating; any form of obscenity, damaging or destroying school property, stubborn insubordination or violent behavioural acts may entail dismissal.

33. If a student damages or destroys school property, compensation and a punitive fine will be realized from his parents.

EXAMINATIONS AND TESTS

34. Each term has terminal Exams which carry 80% of marks.

35. As part of Internal academic assessment, there are 2 Unit Tests of 20 marks each during the year.

36. The test scores are aggregated term-wise and year-wise. At the end of the session they determine the promotion to the next higher class and the awarding of prizes.

37. After the terminal tests and the Unit Tests, the answer scripts are shown to the students. The answer scripts of only the First Term Exams are given to the parents.

38. If a test or exam is not held on the scheduled date, because of some unforeseen circumstances, it will be held on a later convenient day.

39. On dates indicated in the school calendar, Progress Reports are given to keep parents informed of the behaviour and diligence of their ward. These reports have to be signed by the parents and returned to the class teacher the next class day. Matter arising from this report must be taken up in time with the respective Teacher, Vice Principal or Principal.

40. Computer Education is provided to all students of classes 2 to 8. It is an optional subject for classes 9 & 10. Its objective is to introduce computer as a tool to supplement and expand the learning experience through the use of educational and logic building programmes.

41. (Class 9 & 10): If the project in a subject is not submitted in time no marks can be awarded for the terminal tests of that subject.

42. A student who fails in two consecutive classes or twice in the same class and those who are too old to repeat the class will be required to be withdrawn from the school.

43. Promotion Criteria for class IX are as per Council norms.

44. In the matter of promotion or failure, the Principal's decision is final. Requests for reconsideration of a decision will not be entertained.

45. All students are to abide by the rules and regulations of the school and obey the school authorities and teachers.

46. Other rules or alterations to the above rules may be issued from time to time by the school authorities.

47. Students are forbidden to bring Mobiles / Cameras, CDs, I-pods etc. to the school. Once confiscated they will not be returned.

48. They are also forbidden to bring transistors, crackers, explosives, and other dangerous materials and sharp objects to the school.

49. Students are liable to be dismissed for such violation.

LIBRARY RULES

1. Students can borrow only one book at a time and should return it on time.

Classes V to VIII : 07 days

Classes IX & X : 14 days

2. If a book is required for a longer period of time it needs to be renewed within the first period of time.

3. A book that is damaged or lost needs to be replaced with a new one and a fine of Rs. 100/- has to be paid.

4. A late fine of Rs 5/- will be charged per day (including holidays, if any) for books not returned on time.

TOKENS AND PRIZES

TERMINAL

- Privileges : (one point)
- Subject Merit tokens : (2 pts.)
- Token for Conduct & Application : (3 pts.)

2 boys from each section who otherwise are not awarded any prize or token in G.P. and yet particularly deserving from the point of view of effort and application, provided they obtain a minimum of 50% in G.P. and do not fail in any group.

- Token of Honour for General Proficiency: (4 pts.)

Nursery-2 : 90%+	CL.3-5 : 85%+	CL.6-10 : 80%+
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YEARLY PRIZES (on yearly G.P.)

- General Proficiency (G.P.):
- Nursery-10: Prizes only for 1st, 2nd & 3rd per section.
- Diligence: 250 points (attained by the end of any academic year).
- Conduct and Application: One per section.

ALL MUST BE PRESENT ON THE PROCLAMATION DAY

Expectations from Parents/ Guardians

1. The School expects that you will....

- ✍ Be available if it is necessary, to discuss aspects of your child's behaviour at school, sign messages, progress reports or other similar documents when requested to do so, to avoid putting your child through any inconvenience.
- ✍ Check the school diary daily, as it forms a link between the school and the parents.
- ✍ Ensure that your ward is not absent on the first and last day of the school term without prior permission and that any leave taken from school is duly explained in the diary.

2. The teaching staff expects that you will.....


- ✍ Feel free to contact an individual teacher by taking prior permission from the Principal if you wish to discuss a matter of concern about your child.
- ✍ Be open to listening and considering the teachers' opinions regarding your child, even when the comments may be less than complimentary.

3. Other parents expect that you will.....

- ✍ Exert firm parental discipline in cases where your child's behaviour is distracting from the quality of learning opportunities.
- ✍ Keep your child at home if he is suffering from contagious diseases like mumps, measles, chicken-pox, small pox, whooping cough, conjunctivitis and send him to school only with doctor's fitness certificate.

Recommendations to Parents / Guardians

- ✍ Parents are requested to remain regularly in touch with the day to day scholastic and other activities of the child and also keep in contact with the school.
- ✍ Parents are requested to check the school diary daily and take a note of and also sign the remarks made in diary.
- ✍ Parents must give significant time and attention towards the progress and daily work of the children and help them in their studies.
- ✍ Parents should make it a point to attend the Parents Teacher's Meetings on the given date. The school administration will take a serious view of parents regularly absenting themselves from such meetings.
- ✍ In all official correspondence with the school the full names of the child, registration number as well as the class and roll number should be stated.
- ✍ Respect for person, property and environment should be inculcated in children.

-  Kindly ensure that your child packs his school diary/ book/ notebooks/ pen/ pencil box as per the timetable for school every day to avoid being overloaded.

Good Manners

IN SCHOOL

1. Help each other as brothers in everything you do.
2. Come to school prepared with text books and the day's homework done.
3. Behave well in the school bus with school mates and bus staff.
4. Do not pass comments at people in your vehicle or from your vehicle at people outside.
5. Senior students should look after the juniors, not bully or tease them.
6. Always wish your teachers and other staff members and address them as "Sir or Madam."
7. Speak politely using the terms like "Please"; "Excuse me"; "Thank You" and "Sorry" wherever and whenever necessary.
8. Make way for your teachers, differently abled and injured students in the corridors and stairs.
9. Do not run or play football or slide along the corridor or in the classroom. You might hurt yourself and others.
10. Do not hurt anyone in any manner anywhere.
11. Be polite and considerate while talking, walking or playing.
12. Avoid pushing, pulling, hitting, spitting and tripping friends / classmates in the school, in the field as well as in the classroom.
13. Do not walk dragging your feet on the floor.
14. Move in an orderly way while moving to other classrooms.
15. Do not litter the school premises.
16. Smoking and use of mobile phones is not allowed in the school.

17. Be respectful towards all guardians and parents in and outside the school.
18. Changing of clothes/uniform within the school campus is not allowed.

IN THE CLASSROOM

1. Be quiet and do not play in the classroom as it is a place of study.
2. Never quarrel or fight in the classroom or school premises.
3. Keep your desk and classroom clean and tidy.
4. Stand up and wish the teachers and non-teaching staff as he / she enters or leaves the classroom.
5. Say the prayers in the beginning and at the end of the day.
6. Requests should be made politely saying "May I.....".
7. Do not shout or run about in between classes.
8. Get ready for the next class, as you wait for the teacher to arrive.
9. Listen to your teacher carefully, think before speaking or answering.
10. Raise your hand when you have a doubt or an answer.
11. Listen and be attentive to others' queries or answers.
12. Compliment each other and respect others' ideas.
13. Take care of yours as well as others' belongings.
14. Never take what belongs to others without their permission.
15. At the end of the day critically examine the day's work and activities and note down in your diary all that you have learned or experienced.

NEATNESS AND CLEANLINESS

1. School uniform must be worn neatly and properly according to the routine.
2. Shirt and trousers must be clean and ironed well.
3. Low waist trousers are not permitted.

4. Shoes must be polished.
5. Keep your body clean by bathing daily before coming to school.
6. Trim your nails and keep your hands clean.
7. Proper haircut as well as uniform suitable to the modesty of a student should be followed.
8. Say “sorry” or “excuse me” after sneezing, coughing, yawning, etc.
9. Keep a distance of at least two feet while speaking to somebody.
10. Bring a clean handkerchief to School everyday.
11. A napkin (towel) to spread out on the desk before having tiffin.

GENERAL DISCIPLINE AND CONDUCT

1. Students should take good care of their health and keep themselves physically fit and strong.

CLASS DISCIPLINE

1. Throwing things outside the window is strictly forbidden.
2. School diary and school identity card must be brought to school everyday.
3. Necessary steps need to be followed at the time of dispersal. Students need to be attentive and pay attention to the instructions. Students should move in a proper line without making chaos. They need to follow the guidelines of the respective teacher who will accompany them at the time of dispersal.

TIFFIN TIME

1. Wash hands before and after eating.
2. Chew your food with mouth closed.
3. Eat slowly and take time to chew.
4. Don't make noise while sipping or drinking.
5. Do not take food from others' tiffin box without permission.

6. Clean your teeth and wash your mouth after eating.
7. Do not eat inside the classroom.
8. Respect food, do not waste and throw food asunder.

ATTENTION: VERBAL/ NON-VERBAL/ PHYSICAL ABUSE

Assault or fighting is defined as a verbal or physical altercation, causing a disruption of the educational process. Students must not take recourse to fight, under any circumstance whatsoever, but should seek ways to avoid fights.

A mob fight is defined as a fight in which two or more students fight against another student and/or students. Students who participate in mob fights shall face dismissal.

Losing one's patience does not give one the licence to use foul language or abusive language at others. Use of foul language or abusive language is strictly prohibited in the School and breach of this instruction will lead to the dismissal of the offender. Any student involved in fighting and/or promoting fighting shall be subjected to disciplinary action, including dismissal from School.

A student shall not intentionally cause or attempt to cause any physical and/or mental injury or intentionally behave in such a way as could reasonably cause physical injury and/or mental injury to any student(s)/person(s). Any student found guilty of the aforesaid shall be subjected to disciplinary action, including dismissal from School.

Suggested Modes to Avoid Fights:

There are many factors that contribute to fights and potential fights. The message to everyone is: DO NOT FIGHT!

If you are feeling angry, think first and get control of your emotions. Don't think that you have to prove yourself because someone else has challenged you. Each of you is responsible for your own behavior. No one makes you fight. When you get yourself in a situation you have a choice to make. You can always walk away and seek other solutions through mediation and help. If you choose to resolve your problem through fights then you make the choice to be suspended from the school. And the sanction may lead to dismissal from the school.

There are many ways to avoid a fight. Here are things you can do to solve your

problem if you are feeling angry with another student or group of students or if you are approached by a student or group of students.

1. Don't perceive yourself to be powerful and hence bully someone apparently weaker to you. This wrongfully bullying may turn even a weaker person aggressive and create a hateful environment.
2. Don't make fake stories to wrongfully convince/influence teachers/Vice Principal to get even with your classmates.
3. Never ever abuse your peer's parents in order to provoke or hurt him. Always be respectful towards elders.
4. Don't make fake stories to wrongfully convince your parents thus leading them to register a complaint against your friend.
5. Admitting one's own faults and owning up one's own mistakes is BRAVERY. Blaming someone else for mistakes committed by you is cowardice.
6. Talk with your teachers.
7. Seek help from the Vice-Principal.
8. Tell your parents.

THE ONLOOKERS AND/OR INSTIGATORS

You can help your friends to make the best choice. Do not flock to a fight or encourage a fight, as you can be suspended for "aiding and abetting" a fight. You will also be held responsible if you contribute in a fight by carrying a rumour from group to group or if you encourage anyone to fight. The person who does that is an "instigator", and will also face serious consequences leading upto dismissal.

Guidance for the Parents:

1. Parents are the role models in the lives of their children. Hence, it is vital that every behavioural attribute of the parents should at all times reflect high moral values. If you yourself as a parent is disciplined, humble and honest, your child will automatically develop all these qualities within himself.
2. Always try to understand your child and be a pillar of support to him but make sure to make him understand the difference between right and wrong.

3. Don't be judgemental towards your child's actions all the time. Try and avoid negative criticism and unnecessary comparisons. It lowers your child's self-esteem and confidence level.
4. Keep in mind that a child's natural tendency is to always impress and make his parents proud. But it may so happen that your extremely high expectation levels are creating stress inside your child. The child may not be able to express this stress in words. Such stress leads to a child becoming either very aggressive or very shy.
5. Parents need to gently and in a friendly way make their child understand regarding adversities and that one's environment might not always be favourable to one's liking. He needs to be able to adapt and adjust without becoming stressed or nervous.
6. Avoid having arguments or disputes as a couple in front of your child. Frequent exposure to arguments among parents makes a child feel insecure. Remember, a child always wants to see his parents happy.
7. Don't burden your child to fulfil your own dreams. He will develop a habit of obeying you just to meet your demands. Let your child unfurl his own wings and build his own beautiful dreams and ambitions.
8. Avoid beating or inflicting any sort of physical punishment on your child. It develops aggressive behaviour and cruel tendencies in the child.
9. Give your child Quality Time instead of gadgets to substitute it. Allow him to have sufficient amount of rest and sleep.
10. Avoid criticising elders/teachers/relatives in front of your child or discussing incidents that might have a negative impact. It makes a child become disrespectful towards others.
11. Inculcate independence in your child by giving him some responsibility in his daily life. Seek his opinion on matters, it instills a sense of importance in him and make him confident.
12. Listen to your child's small anecdotes of daily life, take interest in them. Else they will not tell you their daily happenings when they grow up. Always be positive and encouraging. You, the parents are their first friend, philosopher and guide. So cherish that and take on that important role very carefully to turn your child into a disciplined, honest and Good Human Being.

THE HOUSE SYSTEM AND ITS PATRONS

The patron of the School is St. Francis Xavier (07.04.1506- 03.12.1552). Born of a noble Spanish family, Francis became a follower of St. Ignatius of Loyola during his studies at the University of Paris and was one of his first companions. His Feast Day is celebrated on 3rd December.

Under the present House System, the School is divided into four houses, each named after a Jesuit Saint: Loyola, Gonzaga, Berchmans and Britto.

St. Ignatius Loyola (1491-1556) : A Basque (Spaniard) and soldier- saint who while convalescing after his leg was shattered in a battle against the French, conceived a burning desire to follow in the footsteps of Christ. In 1540 he founded the Society of Jesus with a group of companions. He contributed greatly to the Church's renewal during the Counter-Reformation and encouraged the founding of schools and universities. His Feast Day is celebrated on 31st July.

St. Aloysius Gonzaga (1568-1591) : Heir to the noble family title of Castiglione (North Italy), his father took him on training expeditions to teach him the art of arms. Aloysius let himself be moulded in a different type of school. In his late teens, he joined the Jesuit novitiate renouncing honour and riches to serve Christ. He died as a Jesuit student at the age of 23 nursing the plague-stricken. His Feast Day is celebrated on 21st June.

St. John Berchmans (1599-1621) : A Belgian, from a family of cobblers. Thanks to a benefactor, he completed his school studies and joined the Jesuits at the age of 17. Continuing higher studies, he was observant to the last detail in his religious and academic commitment. He was still a student, when he died of ill-health at the age of 22. All who knew John loved him because of his sincere piety, practical charity and unflinching cheerfulness. His Feast Day is celebrated on 26th November.

St. John de Britto (1647-1693) He became a Jesuit in Europe and opted to work in India. He became a 'Pandara Swami' in Madurai, schooling himself to Indian ways and adopting Indian dress and dietary habits. He preached the love of God to all levels of Indian society. His love for the local people earned him the wrath of a local king. He was executed for his faith at Oriyur, in the district of Ramnad, in Tamil Nadu. His Feast Day is celebrated on 4th February.

APRIL - 2025			
01	TUE		
02	WED		
03	THU		
04	FRI		
05	SAT		
06	SUN		Orientation for KG parents
07	MON	CI	School begins for Classes 1 to 8 / Attendance compulsory for all
08	TUE	CI	
09	WED	CI	
10	THU	CI	
11	FRI	CI	
12	SAT	CI	
13	SUN		Orientation for Nursery parents
14	MON		Ambedkar Jayanti
15	TUE		Bengali New Year
16	WED		Staff Meeting & Syllabus Planning
17	THU		Maundy Thursday
18	FRI		Good Friday
19	SAT		Holy Saturday
20	SUN		Easter Sunday
21	MON		Easter Monday
22	TUE	CI	School begins for Nursery, KG, class 9 and class 10
23	WED	CI	
24	THU	CI	
25	FRI	CI	
26	SAT	CI	
27	SUN		
28	MON	CI	
29	TUE	CI	
30	WED	CI	

MAY - 2025			
01	THU		May Day / Foundation Day
02	FRI	CI	
03	SAT	CI	
04	SUN		
05	MON	CI	
06	TUE	CI	
07	WED	CI	
08	THU	CI	
09	FRI	CI	Rabindra Jayanti
10	SAT		
11	SUN		
12	MON		Buddha Purnima
13	TUE	CI	
14	WED	CI	
15	THU	CI	
16	FRI	CI	
17	SAT	CI	
18	SUN		Summer Holidays Begin
19	MON		
20	TUE		
21	WED		
22	THU		
23	FRI		
24	SAT		
25	SUN		
26	MON		
27	TUE		
28	WED		
29	THU		
30	FRI		
31	SAT		

JUNE - 2025			
01	SUN		
02	MON		
03	TUE		
04	WED		
05	THU		
06	FRI		Bakrid/ Id-Ud-Zoha
07	SAT		
08	SUN		
09	MON		
10	TUE		
11	WED		
12	THU		
13	FRI		
14	SAT		
15	SUN		
16	MON	CI	School Reopens after Summer Holidays / (Attendance compulsory for all) MTT1 (English 1) Classes 3 - 10
17	TUE	CI	
18	WED	CI	
19	THU	CI	
20	FRI	CI	
21	SAT		Practicals: Class 9
22	SUN		
23	MON	CI	
24	TUE	CI	
25	WED	CI	
26	THU	CI	
27	FRI	CI	
28	SAT	CI	Annual programme: Nature Club
29	SUN		
30	MON	CI	

JULY - 2025			
01	TUE	CI	
02	WED	CI	
03	THU	CI	
04	FRI	CI	
05	SAT		Practicals: Class 10
06	SUN		Muharram
07	MON	CI	
08	TUE	CI	
09	WED	CI	
10	THU	CI	MTT1: Class 7
11	FRI	CI	MTT1: Classes 7 and 8
12	SAT		
13	SUN		
14	MON	CI	MTT1: Classes 6 to 8
15	TUE	CI	MTT1: Classes 5 to 8
16	WED	CI	MTT1: Classes 3 to 10
17	THU	CI	MTT1: Classes 2 to 10
18	FRI	CI	MTT1: Classes 1 to 10
19	SAT		
20	SUN		
21	MON	CI	MTT1: Classes KG to 10
22	TUE	CI	MTT1: Classes Nursery to 10
23	WED	CI	MTT1: Classes Nursery to 10
24	THU	CI	MTT1: Classes Nursery to 10
25	FRI	CI	MTT1: Classes Nursery to 10
26	SAT		Practicals: Class 9
27	SUN		
28	MON	CI	
29	TUE	CI	
30	WED	CI	
31	THU		Feast of St. Ignatius Loyola (1491-1556) Founder of the Society of Jesus

AUGUST - 2025			
01	FRI	CI	
02	SAT		Practicals: Class 10
03	SUN		
04	MON	CI	
05	TUE	CI	
06	WED	CI	
07	THU	CI	
08	FRI	CI	
09	SAT		PTM for Nursery to Class 10
10	SUN		
11	MON	CI	
12	TUE	CI	
13	WED	CI	
14	THU	CI	
15	FRI		Independence Day (Flag Hoisting)
16	SAT		Janmastami
17	SUN		
18	MON	CI	
19	TUE	CI	
20	WED	CI	
21	THU	CI	
22	FRI	CI	
23	SAT		Practicals: Class 9
24	SUN		
25	MON	CI	
26	TUE	CI	
27	WED	CI	
28	THU	CI	
29	FRI	CI	
30	SAT		Practicals: Class 10
31	SUN		

SEPTEMBER - 2025			
01	MON	CI	
02	TUE	CI	
03	WED	CI	
04	THU	CI	
05	FRI		Fateha—Doaz—Daham
06	SAT	CI	Teacher's Day Celebration
07	SUN		
08	MON	CI	1st Terminal Examination
09	TUE	CI	1st Terminal Examination
10	WED	CI	1st Terminal Examination
11	THU	CI	1st Terminal Examination
12	FRI	CI	1st Terminal Examination
13	SAT	CI	1st Terminal Examination
14	SUN		
15	MON	CI	1st Terminal Examination
16	TUE	CI	1st Terminal Examination
17	WED		Viswakarma Puja
18	THU	CI	1st Terminal Examination
19	FRI	CI	1st Terminal Examination
20	SAT	CI	1st Terminal Examination
21	SUN		Mahalaya
22	MON	CI	1st Terminal Examination
23	TUE	CI	1st Terminal Examination
24	WED	CI	1st Terminal Examination
25	THU	CI	1st Terminal Examination
26	FRI	CI	1st Terminal Examination
27	SAT		Puja holidays begin
28	SUN		Maha Sasthi
29	MON		Maha Saptami
30	TUE		Maha Asthami

OCTOBER - 2025			
01	WED		Maha Navami
02	THU		Gandhi Jayanthi / Vijaya Dashami
03	FRI		
04	SAT		
05	SUN		
06	MON		Laxmi Puja
07	TUE		
08	WED	CI	School reopens (Attendance compulsory for all) / 1st Terminal Examination
09	THU	CI	
10	FRI	CI	
11	SAT		
12	SUN		
13	MON	CI	
14	TUE	CI	
15	WED	CI	
16	THU	CI	
17	FRI	CI	
18	SAT		Showing of answer scripts: Primary
19	SUN		
20	MON		Kali Puja / Diwali
21	TUE		
22	WED		
23	THU		Bhaiphota / Bhai Duj
24	FRI		
25	SAT		
26	SUN		
27	MON	CI	
28	TUE	CI	
29	WED	CI	
30	THU	CI	
31	FRI	CI	Proclamation of Results: Primary

NOVEMBER - 2025			
01	SAT	CI	Proclamation of Results: Secondary
02	SUN		
03	MON	CI	
04	TUE	CI	
05	WED		Guru Nanak's Birthday
06	THU	CI	
07	FRI	CI	
08	SAT	CI	
09	SUN		
10	MON	CI	
11	TUE	CI	
12	WED	CI	
13	THU	CI	
14	FRI	CI	Children's Day Celebration
15	SAT		Practicals: Class 10
16	SUN		
17	MON	CI	
18	TUE	CI	
19	WED	CI	
20	THU	CI	
21	FRI	CI	
22	SAT		Practicals: Class 9
23	SUN		
24	MON	CI	
25	TUE	CI	
26	WED	CI	
27	THU	CI	
28	FRI	CI	Ignite 2025
29	SAT	CI	Ignite 2025
30	SUN		

JANUARY - 2026			
01	THU		New Year's Day
02	FRI		
03	SAT		
04	SUN		
05	MON	CI	School reopens after Christmas Vacation MTT2 (Arith / Maths) (Classes 3 – 9) Class 10 Preboards
06	TUE	CI	Class 10 Preboards
07	WED	CI	Class 10 Preboards
08	THU	CI	Class 10 Preboards
09	FRI	CI	Class 10 Preboards
10	SAT		PTM Nursery to class 9
11	SUN		
12	MON		Swami Vivekananda 's Birthday
13	TUE	CI	
14	WED	CI	
15	THU	CI	
16	FRI	CI	
17	SAT		Staff Picnic
18	SUN		
19	MON	CI	
20	TUE	CI	
21	WED	CI	Annual Sports Day (Primary)
22	THU	CI	Annual Sports Day (Secondary)
23	FRI		Netaji's Birthday, Basant Panchmi / Saraswati Puja
24	SAT		
25	SUN		
26	MON		Republic Day (Flag Hoisting)
27	TUE	CI	
28	WED	CI	
29	THU	CI	
30	FRI	CI	
31	SAT	CI	Class 10 Picnic

FEBRUARY - 2026			
01	SUN		
02	MON	CI	
03	TUE	CI	
04	WED	CI	
05	THU	CI	
06	FRI	CI	
07	SAT		PTM for Class 10 / Farewell / Proclamation
08	SUN		
09	MON	CI	
10	TUE	CI	
11	WED	CI	
12	THU	CI	Final Term Examinations
13	FRI	CI	Final Term Examinations
14	SAT	CI	Final Term Examinations
15	SUN		
16	MON	CI	Final Term Examinations
17	TUE	CI	Final Term Examinations
18	WED	CI	Ash Wednesday/ Final Term Examinations
19	THU	CI	Final Term Examinations
20	FRI	CI	Final Term Examinations
21	SAT	CI	Final Term Examinations
22	SUN		
23	MON	CI	Final Term Examinations
24	TUE	CI	Final Term Examinations
25	WED	CI	Final Term Examinations
26	THU	CI	Final Term Examinations
27	FRI	CI	Final Term Examinations
28	SAT	CI	Final Term Examinations

MARCH - 2026			
01	SUN		
02	MON		Dol Jatra
03	TUE		Local Holi
04	WED		
05	THU		
06	FRI		
07	SAT		
08	SUN		
09	MON		
10	TUE		
11	WED		
12	THU		
13	FRI		
14	SAT		
15	SUN		
16	MON		
17	TUE		
18	WED		
19	THU		
20	FRI		
21	SAT		Id-UI-Fitr
22	SUN		
23	MON		
24	TUE		
25	WED		
26	THU		
27	FRI		Proclamation of Results: Primary
28	SAT		Proclamation of Results: Secondary
29	SUN		
30	MON		
31	TUE		

School reopens for Academic Session 2026 – 27 on 7th April, 2026

Test Schedule – 1

MTT-1 Examination : 2025 - 2026

Date	Day	Nursery	Class KG	Class 1	Class 2	Class 3	Class 4
16/06/25	Mon	X	X	X	X	Eng 1	Eng 1
16/07/25	Wed	X	X	X	X	2 nd L 1	Comp
17/07/25	Thu	X	X	X	Eng 2	Sci	Arith
18/07/25	Fri	X	X	Eng 2	Sp/D/HW	Comp	2 nd L 1
21/07/25	Mon	X	Eng 2	Sp/D/HW	Eng 1	2 nd L 2	SST
22/07/25	Tue	Eng (W)	Eng 1	Arith	Arith	SST	2 nd L 2
23/07/25	Wed	Arith	EVS	2 nd L	2 nd L 1	Sp/D/HW	Eng 2
24/07/25	Thu	Eng (O)	Arith	Eng 1	EVS	Eng 2	Sp/D/HW
25/07/25	Fri	EVS	Sp/D/HW	EVS	2 nd L 2	Arith	Sci

Test Schedule – 2

MTT-1 Examination : 2025 - 2026

Date	Day	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10
16/06/25	Mon	Eng 1	Eng 1	Eng 1	Eng 1	Eng 1	Eng 1
10/07/25	Thu	X	X	Chem	X	X	X
11/07/25	Fri	X	X	Maths 1	Maths 2	X	X
14/07/25	Mon	X	Maths 1	2 nd L 2	Phy	X	X
15/07/25	Tue	2 nd L 2	Hist	Bio	Chem	X	X
16/07/25	Wed	Sci	Geo	3 rd L	Hist	Geo	Phy
17/07/25	Thu	Sp/D/HW	2 nd L 1	Comp	2 nd L 1	2 nd L	Bio
18/07/25	Fri	Arith	Eng 2	Phy	Geo	Chem	Eng 2
21/07/25	Mon	SST	Sci	Hist	Bio	Maths	Hist
22/07/25	Tue	Comp	3 rd L	Maths 2	Comp	Bio	Chem
23/07/25	Wed	Eng 2	2 nd L 2	Eng 2	Maths 1	Phy	2 nd L
24/07/25	Thu	2 nd L 1	Comp	Geo	Eng 2	Eng 2	Geo
25/07/25	Fri	3 rd L	Maths 2	2 nd L 1	2 nd L 2	Hist	Maths

Test Schedule – 3

First Term Examination : 2025 - 2026

Date	Day	Nursery	Class KG	Class 1	Class 2	Class 3	Class 4
08/09/25	Mon	X	X	Eng 2	2 nd L 2	Comp	2 nd L 2
10/09/25	Wed	X	Eng 2	Arith	Eng 1	2 nd L 1	Eng 2
12/09/25	Fri	X	X	X	X	Arith	Sci
13/09/25	Sat	Eng (W)	Arith	EVS	EVS	Eng 2	Eng 1
15/09/25	Mon	Arith	Sp/D/HW	Eng 1	2 nd L 1	Sci	SST
18/09/25	Thu	Eng (O)	Eng 1	Sp/D/HW	Eng 2	Eng 1	2 nd L 1
19/09/25	Fri	X	X	X	X	Sp/D/HW	SUPW
20/09/25	Sat	EVS	EVS	2 nd L	Arith	SST	Arith
22/09/25	Mon	Games	X	Music	RR	X	X
23/09/25	Tue	X	RR	GK + VE	SUPW	2 nd L 2	Comp
25/09/25	Thu	Drawing	SUPW	RR	Sp/D/HW	SUPW	Sp/D/HW
26/09/25	Fri	Music/Dance	Music	SUPW	GK + VE	GK + VE	RR
08/10/25	Wed	X	X	X	X	RR	GK + VE

Test Schedule – 4

First Term Examination : 2025 - 2026

Date	Day	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10
08/09/25	Mon	Eng 2	2 nd L 2	Chem	Phy	X	Eng 2
09/09/25	Tue	X	X	X	X	Eng 2	X
10/09/25	Wed	Arith	Sci	Phy	Geo	X	2 nd L
11/09/25	Thu	RR	Eng 1	Comp	Maths 1	2 nd L	X
12/09/25	Fri	2 nd L 1	Comp	Maths 1	Eng 2	X	Maths
13/09/25	Sat	Eng 1	Maths 1	Hist	2 nd L 2	Maths	Comp/PhEd
15/09/25	Mon	Sci	Hist	Eng 2	Bio	X	Phy
16/09/25	Tue	X	X	X	X	Bio	X
18/09/25	Thu	Comp	Eng 2	Maths 2	Hist	Chem	Geo
19/09/25	Fri	3 rd L	SS	Eng 1	Comp	Comp/PhEd	Eng 1
20/09/25	Sat	X	3 rd L	2 nd L 1	VE/SUPW	X	X
22/09/25	Mon	SST	2 nd L 1	Geo	Maths 2	Phy	Hist
23/09/25	Tue	X	X	VE/SUPW	Eng 1	Eng 1	X
24/09/25	Wed	2 nd L 2	Geo	Bio	X	Geo	Chem
25/09/25	Thu	SUPW	X	SS	2 nd L 1	X	X
26/09/25	Fri	GK + VE	Maths 2	2 nd L 2	Chem	Hist	Bio
08/10/25	Wed	Sp/D/HW	VE/SUPW	3 rd L	SS	VE/SUPW	VE/SUPW

Test Schedule – 5

MTT-2 Examination : 2025 - 2026

Date	Day	Nursery	Class KG	Class 1	Class 2	Class 3	Class 4
12/12/25	Fri	X	X	X	X	Sci	CompT
13/12/25	Sat	X	X	X	Eng 2	2 nd L 1	Eng 1
15/12/25	Mon	X	X	Eng 2	Sp/D/HW	Eng 2	Sci
16/12/25	Tue	X	Eng 2	Sp/D/HW	Eng 1	Eng 1	2 nd L 1
17/12/25	Wed	Eng (W)	Sp/D/HW	Arith	Arith	2 nd L 2	Eng 2
18/12/25	Thu	Arith	EVS	2 nd L	EVS	SST	2 nd L 2
19/12/25	Fri	Eng (O)	Eng 1	EVS	2 nd L 2	Sp/D/HW	SST
20/12/25	Sat	EVS	Arith	Eng 1	2 nd L 1	Comp	Sp/D/HW
05/01/26	Mon	X	X	X	X	Arith	Arith

Test Schedule – 6

MTT-2 Examination : 2025 - 2026

Date	Day	Class 5	Class 6	Class 7	Class 8	Class 9
08/12/25	Mon	X	X	Chem	X	X
09/12/25	Tue	X	X	Eng 2	Maths 2	X
10/12/25	Wed	X	Hist	2 nd L 2	Chem	X
11/12/25	Thu	Eng 2	Eng 2	Bio	Eng 1	X
12/12/25	Fri	Sci	Geo	3 rd L	Hist	Geo
13/12/25	Sat	Sp/D/HW	2 nd L 1	Comp	2 nd L 1	2 nd L
15/12/25	Mon	2 nd L 2	Eng 1	Phy	Geo	Chem
16/12/25	Tue	Eng 1	Comp	Eng 1	Bio	Eng 2
17/12/25	Wed	Comp	2 nd L 2	Geo	Comp	Bio
18/12/25	Thu	SST	Sci	Hist	Phy	Phy
19/12/25	Fri	2 nd L 1	3 rd L	2 nd L 1	Eng 2	Eng 1
20/12/25	Sat	3 rd L	Maths 2	Maths 2	2 nd L 2	Hist
05/01/26	Mon	Arith	Maths 1	Maths 1	Maths 1	Maths

Test Schedule – 7

Final Term Examination : 2025 - 2026

Date	Day	Nursery	Class KG	Class 1	Class 2	Class 3	Class 4
16/02/26	Mon	Eng (W)	EVS	Eng 2	2 nd L 2	Arith	Sci
17/02/26	Tue	X	X	X	X	SUPW	GK + VE
18/02/26	Wed	Eng (O)	Sp/D/HW	Arith	EVS	SST	Eng 2
19/02/26	Thu	Arith	Eng 2	RR	Sp/D/HW	GK + VE	Sp/D/HW
20/02/26	Fri	X	X	EVS	Arith	Sci	SST
21/02/26	Sat	X	Arith	SUPW	GK + VE	Sp/D/HW	Comp
23/02/26	Mon	X	X	X	X	Eng 2	Arith
24/02/26	Tue	EVS	Eng 1	2 nd L	Eng 2	Comp	SUPW
25/02/26	Wed	Drawing	RR	Sp/D/HW	SUPW	RR	2 nd L 2
26/02/26	Thu	Games	Music	Eng 1	2 nd L 1	2 nd L 2	RR
27/02/26	Fri	X	X	GK + VE	RR	Eng 1	Eng 1
28/02/26	Sat	Music/Dance	SUPW	Music	Eng 1	2 nd L 1	2 nd L 1

Test Schedule – 8

Final Term Examination : 2025 - 2026

Date	Day	Class 5	Class 6	Class 7	Class 8	Class 9
12/02/26	Thu	Eng 2	Hist	Chem	Phy	Eng 2
13/02/26	Fri	3 rd L	Eng 1	Eng 1	2 nd L 1	X
14/02/26	Sat	Comp	2 nd L 2	Geo	Eng 2	2 nd L
16/02/26	Mon	Arith	Sci	Phy	Maths 2	Phy
17/02/26	Tue	RR	SS	3 rd L	Comp	X
18/02/26	Wed	2 nd L 1	Maths 1	2 nd L 2	Bio	Hist
19/02/26	Thu	X	X	Comp	X	X
20/02/26	Fri	Sci	Geo	Maths 2	Hist	Maths
21/02/26	Sat	Eng 1	3 rd L	2 nd L 1	Eng 1	Comp/PhEd
23/02/26	Mon	SST	Maths 2	Hist	Chem	Geo
24/02/26	Tue	Sp/D/HW	2 nd L 1	SS	VE/SUPW	VE/SUPW
25/02/26	Wed	X	X	Bio	Geo	Chem
26/02/26	Thu	2 nd L 2	Eng 2	VE/SUPW	SS	X
27/02/26	Fri	SUPW	VE/SUPW	Eng 2	Maths 1	Bio
28/02/26	Sat	GK + VE	Comp	Maths 1	2 nd L 2	Eng 1

Test Schedule – 9

Class 10 Preboard Examination : 2025 - 2026

Date	Day	Subject
15/12/2025	Mon	English 2
16/12/2025	Tue	Chemistry
17/12/2025	Wed	History
18/12/2025	Thu	Geography
19/12/2025	Fri	2 nd Language
05/01/2026	Mon	Physics
06/01/2026	Tue	English 1
07/01/2026	Wed	Mathematics
08/01/2026	Thu	Computer / Phy. Edu
09/01/2026	Fri	Biology

LATE ARRIVAL RECORD

Whenever a student comes late to school it will be marked by encircling the date in the calendar. Disciplinary action will be taken against the student who is late more than three days in a month.

APR		MAY	JUN	JUL	AUG	SEP
	1	1	1	1	1	1
	2	2	2	2	2	2
	3	3	3	3	3	3
	4	4	4	4	4	4
	5	5	5	5	5	5
	6	6	6	6	6	6
	7	7	7	7	7	7
	8	8	8	8	8	8
	9	9	9	9	9	9
	10	10	10	10	10	10
	11	11	11	11	11	11
	12	12	12	12	12	12
	13	13	13	13	13	13
	14	14	14	14	14	14
	15	15	15	15	15	15
	16	16	16	16	16	16
	17	17	17	17	17	17
	18	18	18	18	18	18
	19	19	19	19	19	19
	20	20	20	20	20	20
	21	21	21	21	21	21
	22	22	22	22	22	22
	23	23	23	23	23	23
	24	24	24	24	24	24
	25	25	25	25	25	25
	26	26	26	26	26	26
	27	27	27	27	27	27
	28	28	28	28	28	28
	29	29	29	29	29	29
	30	30	30	30	30	30
		31		31	31	
SIGN	CT					
	Parent					

LATE ARRIVAL RECORD

Whenever a student comes late to school it will be marked by encircling the date in the calendar. Disciplinary action will be taken against the student who is late more than three days in a month.

		OCT	NOV	DEC	JAN	FEB	MAR
	1		1	1	1	1	1
	2		2	2	2	2	2
	3		3	3	3	3	3
	4		4	4	4	4	4
	5		5	5	5	5	5
	6		6	6	6	6	6
	7		7	7	7	7	7
	8		8	8	8	8	8
	9		9	9	9	9	9
	10		10	10	10	10	10
	11		11	11	11	11	11
	12		12	12	12	12	12
	13		13	13	13	13	13
	14		14	14	14	14	14
	15		15	15	15	15	15
	16		16	16	16	16	16
	17		17	17	17	17	17
	18		18	18	18	18	18
	19		19	19	19	19	19
	20		20	20	20	20	20
	21		21	21	21	21	21
	22		22	22	22	22	22
	23		23	23	23	23	23
	24		24	24	24	24	24
	25		25	25	25	25	25
	26		26	26	26	26	26
	27		27	27	27	27	27
	28		28	28	28	28	28
	29		29	29	29		29
	30		30	30	30		30
	31		31	31	31		31
SIGN	CT						
	Parent						

ABSENT RECORD

To be updated by Class Teacher at the end of every month.
Whenever a student is absent it will be marked by encircling the date in the calendar.
Less than the required attendance will call for disciplinary action.

		APR	MAY	JUN	JUL	AUG	SEP
	1	1	1	1	1	1	1
	2	2	2	2	2	2	2
	3	3	3	3	3	3	3
	4	4	4	4	4	4	4
	5	5	5	5	5	5	5
	6	6	6	6	6	6	6
	7	7	7	7	7	7	7
	8	8	8	8	8	8	8
	9	9	9	9	9	9	9
	10	10	10	10	10	10	10
	11	11	11	11	11	11	11
	12	12	12	12	12	12	12
	13	13	13	13	13	13	13
	14	14	14	14	14	14	14
	15	15	15	15	15	15	15
	16	16	16	16	16	16	16
	17	17	17	17	17	17	17
	18	18	18	18	18	18	18
	19	19	19	19	19	19	19
	20	20	20	20	20	20	20
	21	21	21	21	21	21	21
	22	22	22	22	22	22	22
	23	23	23	23	23	23	23
	24	24	24	24	24	24	24
	25	25	25	25	25	25	25
	26	26	26	26	26	26	26
	27	27	27	27	27	27	27
	28	28	28	28	28	28	28
	29	29	29	29	29	29	29
	30	30	30	30	30	30	30
		31			31	31	
SIGN	CT						
	Parent						

ABSENT RECORD

To be updated by Class Teacher at the end of every month.
Whenever a student is absent it will be marked by encircling the date in the calendar.
Less than the required attendance will call for disciplinary action.

		OCT	NOV	DEC	JAN	FEB	MAR
	1	1	1	1	1	1	1
	2	2	2	2	2	2	2
	3	3	3	3	3	3	3
	4	4	4	4	4	4	4
	5	5	5	5	5	5	5
	6	6	6	6	6	6	6
	7	7	7	7	7	7	7
	8	8	8	8	8	8	8
	9	9	9	9	9	9	9
	10	10	10	10	10	10	10
	11	11	11	11	11	11	11
	12	12	12	12	12	12	12
	13	13	13	13	13	13	13
	14	14	14	14	14	14	14
	15	15	15	15	15	15	15
	16	16	16	16	16	16	16
	17	17	17	17	17	17	17
	18	18	18	18	18	18	18
	19	19	19	19	19	19	19
	20	20	20	20	20	20	20
	21	21	21	21	21	21	21
	22	22	22	22	22	22	22
	23	23	23	23	23	23	23
	24	24	24	24	24	24	24
	25	25	25	25	25	25	25
	26	26	26	26	26	26	26
	27	27	27	27	27	27	27
	28	28	28	28	28	28	28
	29	29	29	29	29	29	29
	30	30	30	30	30	30	30
	31	31	31	31	31	31	31
SIGN	CT						
	Parent						

Regularity Record

HOME WORK

Name : Class : Sec :

Date	Teacher's Remark	Teacher's Signature	Pri / V. Pri Signature	Parent's Signature

Regularity Record

HOME WORK

Name : Class : Sec :

Date	Teacher's Remark	Teacher's Signature	Pri / V. Pri Signature	Parent's Signature

Regularity Record

CLASS WORK

Name : Class : Sec :

Date	Teacher's Remark	Teacher's Signature	Pri / V. Pri Signature	Parent's Signature

Regularity Record

CLASS WORK

Name : Class : Sec :

Date	Teacher's Remark	Teacher's Signature	Pri / V. Pri Signature	Parent's Signature

GENERAL REMARKS

Name : Class : Sec :

Date	Reason	Principal's Signature	Guardian's Signature

GENERAL REMARKS

Name : Class : Sec :

Date	Reason	Principal's Signature	Guardian's Signature

ACHIEVEMENT RECORD

(To be kept up - to - date by the student)

Subject	MTT1	Half Yearly	MTT2	Final
English I				
English II				
2nd Language I				
2nd Language II				
Mathematics I				
Mathematics II				
History Civics				
Geography				
Science				
Physics				
Chemistry				
Biology				
Computer				
VE				
3rd Language				
RR / SS				
G.K.				
SP /D /H				
P. Ed.				
EVS / SST				
Art / S.U.P.W				
PT / Games				
Music				

